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How do I send you my artwork?

You can send your artwork to us by email or by post. Email is best - it's quick and easy for both you and us.

If e-mailing your artwork please follow these instructions:

- if possible make sure your artwork is two to three inches in diameter (5-8cm) so that we can reduce it to the exact size required for button badges. Please don't e-mail very large pieces of artwork.
- please also send your artwork in .psd (Photoshop), .ai (Adobe Illustrator), .pdf or .tif / .tiff formats as this produces the best results. If you don't have your artwork in any of these formats, don't worry. Send what you have. We can work with Word documents for example or .jpg.
- please ensure your artwork is formatted for a PC - we do not use Macs.
- if you are scanning artwork to send us it will look best at 600dpi (300dpi minimum).

If sending your artwork on a floppy disk or a CD-R:

- if possible make sure your artwork is two to three inches in diameter (5-8cm) so that we can reduce it to the exact size required for button badges.
- please also send your artwork in .psd (Photoshop), .ai (Adobe Illustrator), .pdf or .tif / .tiff formats as this produces the best results. If you don't have your artwork in any of these formats, don't worry. Send what you have. We can work with Word documents for example or .jpg.
- please ensure your artwork is formatted for a PC - we do not use Macs.
- if you are scanning artwork it will look best at 600dpi (300dpi minimum).

If sending your artwork on paper:

- we can produce button badges from letterheads, leaflets and artwork on paper, but again the better the quality the artwork the better your button badges will look.
- if you are printing out artwork as opposed to sending it on a disc or CD-R, please ensure that you are using the best quality setting available and also use high quality WHITE art paper if at all possible. Better still, just email the design as above.
- please ensure that your artwork is protected by stiff card and that the envelope is clearly marked "do not bend".

You can send discs and artwork by post to: 465 Windsor Rd, Garsfontein Pretoria